



Methuen City Council
Great Hall, Searles Building, 3rd. Floor
41 Pleasant Street, Methuen, MA 01844

Regular Meeting Agenda, Monday, May 1, 2023 - 7:00 pm

[View CAFO Financial Impact Statement](#)

- 1. Roll Call**
- 2. Acceptance Of The Agenda**
- 3. Pledge Of Allegiance/Invocation/Moment Of Silence**
- 4. Organizational Business**
 - 4.1. Update On Audio System In Great Hall
- 5. Reading And Acceptance Of Minutes From Previous Meetings**
 - 5.1. April 18, 2023 – Regular Meeting
- 6. Proclamations/Correspondence**
 - 6.1. Citation For Methuen Softball Team
 - 6.2. Citation For Methuen Rangers Wrestling Team
[VIEW BILL JAMES CITATION](#) [VIEW TEAM PROCLAMATION](#) [VIEW TEAM CITATION](#)
- 7. Consideration Of Appointments**
 - 7.1. Larry Giordano – Licensing Board

Documents:

[GIORDANO_0.PDF](#)
 - 7.2. Marc Jordan, Superintendent, DPW Environmental Division

Documents:

[JORDAN_0.PDF](#)
- 8. Presentations/Projects/Department Updates**

9. Public Participation

10. Mayor's Report

11. Requests Of Councilors

11.1. Request Of Councilor McCarty

Update on Pleasant Street Property

Request of Unaccepted Ways Task Force - Request for the City to provide an **updated street list(s) for the following: Accepted, Unaccepted, and private.** Private should include all private street, including private developments, unless an additional list with those will also be provided.

11.2. Request Of Councilor Faretra

Update from the CAFO and Director Bower where we are in the process of the purchase of the packer truck and also the schedule for spring yard waste cleanup.

11.3. Request Of Councilor Finocchiaro

Request to CAFO Maggie Duprey that the City's Report on Examination of Basic Financial Statements for the fiscal year which ended June 30, 2022 be added onto the City website (aka audited annual financial reports)

11.4. Request Of Councilor Finocchiaro

Request that CAFO Maggie Duprey provide update on "Other Post Employment Benefits" (OPEB) liability for the City and any available forecasting for the direction of this liability - **including**

1. Unfunded OPEB actuarial accrued liability, fiduciary net position, funded ration, net OPEB liability, and current funding plan.
2. Does the City continue to be in compliance with OPEB related GASB statements, particularly regarding enhanced transparency reporting **and other best practices?**
3. Also seeking the current OPEB plan's fiduciary net position as a **healthcare cost trend rate, and rate of investment return.**
4. Additionally, requesting that the Council receive copies of the trust agreement, any investment policies, as well as any plans on a tentative **projected year that OPEB will be fully funded.**
5. Request that a new "OPEB" section of the City's website be added, and that the above documents be uploaded and retained in that section of the City's website. The CAFO anticipates providing a response by May 15, **2023 regular council meeting.**

12. Public Service

12.1. Contracts:

12.1.1. C-23-75

Neptune Uniforms & Equipment, Inc., 630 Washington Street, Haverhill, MA -

01832 for Police Uniforms in the Amount of FY23-24 \$140,000.00 - budgeted amount (2nd ext. and last ext. of original contract) (remove from the table). [VIEW BACKUP](#)

12.1.2. C-23-81

MHQ, Inc., 401 Elm Street, Marlborough, MA 01752 for (1) 2023 Ford F-350 SRW 4 X 4 Super Cab (1) 2023 Ford F-350 SRW Regular Cab in the Amount of \$129,100.38. [VIEW AGREEMENT](#) [VIEW BACKUP](#)

13. **Other Officers And Committee Reports**

14. **Unfinished Business**

14.1. Resolutions:

14.1.1. TR-23-17

Resolution Authorizing Transfer of \$316,120.69 in National Opioid Settlement Proceeds received into the General Fund Miscellaneous revenue budget during FY23 to fund the newly established Opioid Settlement Stabilization Fund

Requested by: Mayor Perry and CAFO

Documents:

[TR2317_VIEW PAYOUT DETAIL.PDF](#)
[TR2317_VIEW SETTLEMENTS.PDF](#)
[TR2317 VIEW RESOLUTION.PDF](#)

14.1.2. TR-23-18

Resolution Authorizing Acceptance of a \$2,500 Walmart Community Grant to be used to support the Methuen Fire Department in aiding the community
Requested by: Mayor Perry and Fire Department

Documents:

[TR2318_BACKUP.PDF](#)
[TR2318 RESOLUTION.PDF](#)

14.1.3. TR-23-19

Resolution Authorizing Expenditures of \$1,600 from the Edwin J. Castle Fund for the American Legion Post 122 to go towards funding a band for the annual Memorial Day parade Requested by: Commission on Trust Funds

Documents:

[TR2319 RESOLUTION.PDF](#)
[TR2319_BACKUP.PDF](#)

14.1.4. TR-23-20

Resolution Authorizing Acceptance of a Municipal Energy Technical Assistance Grant of \$15,000 from the Massachusetts Department of Energy Resources to conduct a planning/engineering study of clean energy resilience options at Methuen's critical infrastructure including the Bolduc Street sewer pump station

Requested by: Mayor Perry and Department of Community Development

Documents:

[RESOLUTION - BACKUP.PDF](#)

14.1.5. TR-23-21

Resolution Adopting MGL Chapter 269 of the Acts of 2022 allowing the Methuen Retirement System to increase the FY23 Cost of Living Adjustment from 3% to 5% retroactive to July 1, 2022. Requested by: Mayor Perry and the Methuen Retirement Board (remove from the table)

Documents:

[TR2321_PERAC_MEMO.PDF](#)
[TR2321_BACKUP.PDF](#)
[TR2321 RESOLUTION.PDF](#)
[TR2321_VIEW COLA MEMO.PDF](#)

15. New Business

15.1. Resolutions:

15.1.1. TR-23-22

Resolution to Require Collective Bargaining Agreements (CBAS) posted on the City Website 10 Days in Advance for Public Review with Tracked Changes, and Required Report by the Chief Administrative and Financial Officer (CAFO) or Designee, Prior to the First Vote on Said CBA (Req. of Clr. Finocchiaro, Co-sponsors Clr. Saba, Clr. Simard, and Clr. James McCarty). [VIEW RESOLUTION](#)

16. Any Other Business For The Good And Welfare Of The Community

17. EXECUTIVE SESSION

The Methuen City Council will vote to enter into Executive Session, with the Mayor, the Chief Administrative and Financial Officer, and the City Solicitor, in accordance with Exemption 7 (Massachusetts General Laws Chapter 30A, Section 21(a)(7)), in order to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, and in particular, to (i) review and approve the minutes of the City Council's Executive Session of November 7, 2022, (ii) determine whether the purpose for the executive session has been served, and (iii) determine whether the minutes warrant continued non-disclosure, in accordance with Massachusetts General Laws Chapter 30A, Section 22.

Following the conclusion of the Executive Session, the City Council will adjourn and not reconvene in open session.

18. Adjourn

Eunice Zeigler

Chair of the City Council

For residents wishing to view the meeting, please:

- Tune in to Channel 8 (Comcast) or Channel 32 (Verizon)
- Watch the live stream at <https://methuentv.org/methuen-government-tv-live-stream/>

This meeting will be archived and viewable on demand within one to three business days at <https://methuen-ma.viebit.com/index.php?folder=ALL>

Anyone needing an access accommodation to participate in City of Methuen programs or services, please contact Sandy Almonte, ADA/DE! Coordinator at 978-382-2123 or salmonte@ci.methuen.ma.us at least two weeks in advance, or two business days before any board or commission meeting. · This notice is available in alternative formats upon request.