

**CITY OF METHUEN
COMMUNITY DEVELOPMENT BOARD**

NOTICE OF DECISION – Section XII Site Plan Approval

170 Haverhill Street

Case No. 2022-9
Date of Application: 06-07-22
Date of Hearing: 07-13-22
Date of Decision: 07-14-22

Petition of McDonald's USA, LLC
110 Carpenter St.
Chicago, IL 60607

Premises Affected: 170 Haverhill Street, Methuen
Assessor's Map 516-153A-36DD
Business Highway (BH) Zoning District

Referring to the above petition for Site Plan Approval from the requirements of Section XII of the City of Methuen Comprehensive Zoning Ordinance to allow the reconfiguration of the existing drive-up layout with minor changes to the parking, reconstruction of the accessible features, and a new connection to the public sidewalk. in the BH (Business Highway) Zone.

At a public hearing held on July 13, 2022, the Community Development Board voted **UNANIMOUSLY (6-0)** to **APPROVE WITH CONDITIONS** this Site Plan Approval.

This is to certify that the above action was taken in compliance with the statutory requirements as set forth in Chapter 40A of the General Laws, and that a copy of this decision was filed with the City Clerk on **July 14, 2022**.

CITY OF METHUEN
COMMUNITY DEVELOPMENT BOARD

by: 

Stephen F. DeFeo, Jr.
Chairman, Community Development Board

Any appeal of this decision shall be made pursuant to the requirements of Massachusetts General Laws and shall be filed within twenty (20) days after the date the notice of decision was filed with the Methuen City Clerk.

I hereby certify that no appeal has been filed in the Methuen City Clerk's Office, within the twenty (20) day appeal period.

Anne J. Drouin, Methuen City Clerk

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CITY CLERK'S OFFICE
METHUEN, MA

FINDINGS OF FACT:

McDonald's USA, LLC filed an application for a Site Plan Approval on June 7, 2022. The applicant submitted a complete application, which was noticed and reviewed in accordance with Section XII Site Plan Approval of the City of Methuen Comprehensive Zoning Ordinance and MGL Chapter 40A, Section 9.

McDonald's is proposing to remodel the existing restaurant, reconfigure the existing drive-through layout and site work required to bring the site into compliance with ADA/AAB regulations. Under existing conditions, the site features a ±4,780 SF restaurant and a single order drive through with associated 37 parking spaces. The site has two full access drives to the existing shopping plaza drives.

The proposed building improvements include a remodel of the interior and exterior of the building including a ±45 SF addition to relocate the drive-through payment window resulting in a total building footprint of ±4,825 SF. The exterior building work will bring the building up to McDonald's current architectural standard.

The proposed drive-through improvements will reconfigure the existing single order point and single lane drive-through to a dual order point with two (2) lanes and two (2) order points. The dual order point drive-through layout is intended to better manage existing drive-through operations more efficiently. The parking count will be reduced by seven (7) spaces. (37 existing; 30 proposed; 24 required)

The project is shown on a plan entitled: Proposed Site Plan Documents for Existing McDonald's with Drive-thru; Location of Site: 170 Haverhill Street, City of Methuen, Essex County, Massachusetts; Map 516, Block 153A, Lot 36DD; prepared by: Bohler; dated 04/28/22

The public hearing on the above referenced application was opened and closed on July 13, 2022. Eric Dubrule, Bohler Engineering presented the plan to the Board. The Board reviewed correspondence from the City's Engineering Department and the Board's peer review agent TEC. Upon a motion by Mr. Comei and seconded by Mr. Boes, the Board voted unanimously (6-0) to close public hearing. Upon a motion by Mr. Comei, seconded by Mr. Boes, the Board voted unanimously (6-0) to GRANT the Special Permit with Conditions.

The following Board members participated in the hearing and voted on the decision: Stephen DeFeo, Chair, Michael Comei, Vice Chair, Neal Hunter, Secretary, Brian Boes, Ronald Hatem, and Heather Plunkett.

This approval is granted subject to the accuracy of the information, reports and data presented. In the instance where the Board is of the belief that this material was inaccurate as presented or has subsequently become unreliable the Board may conduct a determination hearing to consider requiring further review or mandating current and reliable data and information for subsequent approval.

As required by the City of Methuen Comprehensive Zoning Ordinance Effective July 28, 2008 **Section XII Site Plan Approval**, based upon the applicant's testimony, plans submitted and information provided, the Community Development Board has determined that this project meets the requirements of this section.

SPECIAL CONDITIONS:

The Community Development Board finds that this project generally complies with the City of Methuen Zoning Ordinance requirements as listed in Section XII but requires conditions to be fully in compliance. The Community Development Board hereby grants an approval to the applicant provided the following conditions are met:

- 1) **Prior to the endorsement of the plans** by the Community Development Board, the Project Owner must comply with the following:
 - a) The final plans must be reviewed and approved for accuracy and conformance with the terms of this Approval by the City's Engineering Department, the City's Peer Review consultant (as may be required by the Board), and the Community Development Department. The final plans must be revised in accordance with comments received by the City of Methuen staff members and peer review agents.
 - i) The existing landscaping between the project site and Haverhill Street must be preserved and additional low plantings added to enhance the landscaping in this location.
- 2) **Prior to the start of any site work and Building Permit issuance:**
 - a) The Community Development Board must endorse the final site plan mylars and three (3) copies of the signed, recorded plans must be delivered to the Community Development Office.
 - b) One certified copy of the recorded decision must be submitted to the Community Development Office.
 - c) A bond in the amount of **five thousand (\$5,000) dollars** shall be posted for the purpose of insuring that the site is constructed in accordance with the approved plan and that a final as-built plan is provided showing the location of all on-site structures. As a special permit has been issued for this project only one bond of \$5,000 is required.
 - d) Prior to any construction activity of any kind associated with the project, the Project Owner shall submit to the Community Development Department a proposed phased construction sequence schedule (timetable/bar chart), said schedule to be used as a guide to activities within the development including

construction of roadways, utilities, drainage system, stabilization, earth removal and stockpiling. This schedule once established shall not be deviated from and may only be modified by agreement between the Project Owner and the Community Development Department.

- e) A pre-construction meeting must be held with the developer, their construction employees, Community Development Department, and other applicable departments to discuss scheduling of inspections to be conducted on the project and the construction schedule.
- f) The Project Owner will provide supervisory contact personnel along with emergency telephone numbers that are answered on a 24-hour basis (answering machines or voice mail are not acceptable).
- g) Additional erosion control measures (i.e. inlet protection, compost filter tubes, etc.) throughout low points of the proposed site and along Haverhill Street.
- h) The Applicant must provide an inspection and maintenance report for the existing stormwater system to confirm the system is functioning as intended. If no inspection reports are available, a full cleaning and inspection of the system must be provided.

3) During Construction:

- a) Construction activities on the site shall conform to the City of Methuen's Ordinances relating to such work.
- b) Construction activities shall be conducted in a workmanlike manner at all times. Blowing dust or debris shall be controlled by the Applicant through stabilization, wetting down, or other proper storage and disposal methods.
- c) It shall be the responsibility of the Applicant to assure that no erosion from the construction site shall occur which will cause deposition of soil or sediment upon adjacent properties or public ways, except as normally ancillary to off-site construction. Off-site erosion will be a basis for the Community Development Board making a finding that the project is not in compliance with the plan; provided however, that the Community Development Board shall give the Applicant written notice of any such finding and ten days to cure said condition.

4) Prior to the Issuance of the Certificate of Occupancy:

- a) The Project Owner must submit a letter from the engineer of the project stating that the building, landscaping, lighting, and site layout substantially comply with the plans referenced in this decision as endorsed by the Community Development Board.
- b) A final as-built plan showing final topography, the location of all on-site utilities, structures, curb cuts, parking spaces and drainage facilities, including invert elevation of all storm water structures shall be submitted to the Community Development Department and the Engineering Department for review and approval.

- c) If all site related issues, including landscaping, have not been completed at the time the building itself is ready for occupancy, the Community Development Board may authorize the Project Owner to post a security sufficient in the opinion of the Community Development Board, to cover the cost of the City of completing the remaining site items.
- 5) **Prior to the final release of all funds:** The Community Development Board must, by majority vote, make finding that the site is in conformance with the approved plan and decision.
- 6) **Other Conditions:**
- a) To reduce noise levels the Project Owner shall keep in optimum working order, through regular maintenance, all equipment that shall emanate sounds from the structures or site.
 - b) Any plants, trees, or shrubs that have been incorporated into the Landscaping Plan approved in this decision that die within two years from the date of planting shall be replaced by the owner. All plantings and screening depicted on the approved plans shall remain in perpetuity over the life of the project.
 - c) Within five (5) days of the transfer of ownership of this site in whole or in part, the Project Owner shall notify the Community Development Department of the name and address of the new owner(s). The Project Owner shall provide the new owner(s) with a copy of these conditions.
- 7) The Community Development Board hereby reserves the right to serve notice on applicant of a cease-and-desist work order should a violation of the endorsement, the approval, the conditions, or the restrictions be found to exist. Such cease-and-desist work order, when served in writing, directing itself to the violation occurring, shall act to prohibit all work on the areas as mentioned in such order.
- 8) This Site Plan Approval shall be deemed to have lapsed two years after the date of the grant of this approval if a substantial use thereof has not sooner commenced, except for good cause. Such approval may, for good cause, be extended in writing by the Community Development Board upon the written request of the applicant.
- 9) The following documents and plans shall be deemed part of the decision:
- a) Proposed Site Plan Documents for Existing McDonald's with Drive-thru; Location of Site: 170 Haverhill Street, City of Methuen, Essex County, Massachusetts; Map 516, Block 153A, Lot 36DD; prepared by: Bohler; dated 04/28/22