



March 21, 2023

Mr. Thomas Lussier  
Chair  
Historic District Commission  
City of Methuen  
41 Pleasant Street, Suite 217  
Methuen, MA 01844

CDCI File #: 21-10314  
269 Broadway & 2 Osgood Street  
Methuen, MA 01844

Dear Mr. Lussier,

**Civil Design Consultants, Inc. (CDCI)** is pleased to provide the following information for the proposed mixed-use development located at 269 Broadway and 2 Osgood Street in Methuen, MA. Please find the following included with this letter:

- Site Development Plans for 269 Broadway & 2 Osgood Street, prepared by Civil Design Consultants, Inc., dated March 15, 2022, with revisions through March 21, 2023,
- Landscape and Architectural Plans, prepared by LYF Architects, dated January 31, 2023, with revisions through March 8, 2023.

The Applicant has modified the site plans to address concerns from the Community Development Board regarding the density of the proposed mixed-use development. The current layout contains 12 residential units, a reduction of six (6) units from the previous submission. Additionally, the building height is now proposed to be three-stories. The commercial units on the first floor will remain the same as the previous submission.

The Community Development Board issued a Plan Approval for the project at the last hearing on March 15, 2023.

If you have any questions or comments, or require additional information, please do not hesitate to contact this office.

Very Truly Yours,

**CIVIL DESIGN CONSULTANTS, INC.**

A handwritten signature in purple ink that reads "Meera A. Cousens".

Meera A. Cousens  
Project Manager

Copy to: CDCI File #: 21-10314  
Jowamar- Applicant (via email)