

**CITY OF METHUEN**  
**METHUEN HISTORIC DISTRICT COMMISSION**  
SEARLES BUILDING, SUITE 217  
41 PLEASANT STREET  
METHUEN, MA 01844  
(978) 983-8560 / Fax (978) 983-8976

**APPLICATION FOR CERTIFICATE**

Please refer to the official Historic District Commission meeting schedule for meeting dates (typically held the fourth Thursday of the month) and their associated submission deadlines.

Please submit the following, to the Department of Economic and Community Development, 41 Pleasant Street, Suite 217 by the appropriate submission deadline:

- A **\$25.00 application fee** in the form of a check payable to "City of Methuen" ✓
- **One original and ten (10) copies—ELEVEN (11) TOTAL** of:

The completed application. ✓

Secured to each copy of the application: Photographs, material and color samples, manufacturer's illustrations, plans and elevations, shop drawings, site or plot plan, and any other applicable exhibits needed to best inform Commissioners of your proposed actions.

**Sign applications** must include dimensions, accurate color samples (paint chips), materials, location, method of display, an image of the proposed sign at an appropriate scale in its proposed location, and an image of any existing signs. Note whether the sign is new or replaces an existing sign.

**Applications will not be accepted if incomplete, missing copies, or with unpaid fees.**

- If your application requires a public hearing (please inquire at the Department of Economic and Community Development), your application must also include:
  - A certified Historic District Commission abutter's list, obtained from the Assessor's office in Suite 103, 978-983-8530 (**\$35.00** to City of Methuen).
  - Self-address, stamped envelopes, for each of the abutters and the applicant. If the City of Methuen, 41 Pleasant Street is listed as an abutter, no stamp is required on the addressed envelope. **DO NOT INCLUDE A RETURN ADDRESS.**

Applicants, or their representatives, are expected to be present at the meeting during which their application is discussed. Otherwise, the application is subject to removal from the agenda. Application decisions may require more than one meeting.

If any change in use of occupancy or location, or increase in square footage, height, or enclosed space (including garages) is proposed, certification that a **ZONING VARIANCE** has been issued by the Methuen Zoning Board of Appeals is required. The Commission will NOT hold a hearing on the Application before that certification is issued.

Name of Applicant/Contact: Kristine LaPorte, Trustee

Site Location of Application: 26 High Street, Methuen, MA 01844

Business Name (or N/A): N/A

Applicant Mailing Address: 490 Sagamore Road

City, State, Zip: Rye, NH 03870

Telephone/Fax #'s: (603) 303-9542 / N/A

E-mail: KRISSEYLaPorte@KW.com

Check type of Certificate applying for:

CERTIFICATE OF APPROPRIATENESS for work described and exhibits filed.

CERTIFICATE OF NON-APPLICABILITY for the following reason(s):

- Not visible from public street, way, place or body of water
- Reconstruction similar to original following fire or other disaster
- Maintenance, repair, or replacement, using same design, materials, colors
- No architectural features involved
- Proposed work complies with guidelines
- Other

CERTIFICATE OF HARDSHIP, financial or otherwise described herein and not a substantial derogation from intent and purposes of law.

DESCRIPTION OF PROPOSED WORK. Proposed project and current site conditions:

Please see attached quote outlining work to be completed by Compass Rose Roofing. Application for building permit was applied for and provided, attached, by the City of Methuen. After provided and received we were told the property is officially listed on the National Register of Historic Places.

Currently there is worn, cracked, warped & missing shingles along w/ deteriorated trim. We would like to replace w/ like kind siding, currently vinyl, to ensure the safety & health of the tenants along w/ keeping the property in keeping w/ the neighborhood.

Proposed Start Date: as weather permits      Proposed Completion Date: \_\_\_\_\_

Name of Contractor: Compass Rose Roofing

Contact Person: Jerry Gravlin

Address: 157 Parker Road

City, State, Zip: Chester, NH 03036

License #: CS - 109085

Telephone/Fax #'s: 603.235.1290      N/A

E-mail: jerry@compassroseroofing.com

Name of Architect: N/A

Contact Person: N/A

Address: N/A

City, State, Zip: N/A

Mass. Reg. #: N/A

Telephone/Fax #'s: N/A

E-mail: N/A

**DOCUMENTATION ATTACHED:**

- Photographs
- Materials and/or Color Samples
- Manufacturer's Illustration
- Plans and Elevations
- Shop Drawing(s)
- Site or Plot Plan
- Abutters List
- Stamped envelopes, pre-addressed to abutters
- Other *Building permit 3/14/2024 / Roofing estimate*

Failure to submit the appropriate materials, substantial information, and/or application fee will result in rejection of this application as incomplete.

**CERTIFICATION:**

The applicant hereby certifies that this application is complete and accurate, to the best of his/her knowledge, and that no material misrepresentation is made herein.

Applicant(s):

*Kristine LaPorte*

Signature(s)

*12-10-2024*

Date

Contractor:

*Jeremy Gravlin*

dotloop verified  
12/10/24 4:45 PM EST  
D9GC-TDBS-ZWSQ-QRCJ

Signature

Date

December 10, 2024

Department of Economic Development  
City of Methuen  
41 Pleasant Street  
Methuen, MA 01844

Subject: 26 High Street, Methuen, MA

To Whom it May Concern:

I am writing to formally request the City of Methuen's Department of Economic Development to review and approve my Application for Certificate to replace the existing siding and trim at the property located at 26 High Street, Methuen, MA. After obtaining a permit from the city to proceed with the work, we were informed that additional approval is required from the Historic District Commission, as the property is within the historic district.

Our project is focused solely on replacing the existing vinyl siding and trim. The current siding, which has been on the building for over 30 years, is in a state of severe disrepair. It is warped, with sections falling off, and the trim is in urgent need of repair or replacement. These issues compromise both the structural integrity and the aesthetic appeal of the property. Replacing the current vinyl siding with new vinyl is the most cost-effective solution and aligns with the appearance of neighboring properties. Using an alternative material would impose a significant financial burden on the 87-year-old property owner, who relies on rental income for their livelihood.

To ensure quality and compliance, we have contracted a qualified siding company that is prepared to complete the project upon receiving the necessary approvals. We have also included all requested documentation with this letter for your review and consideration.

It is our sincere desire to be added to the Historic District Commission's next scheduled meeting January 23, 2025. If that is not feasible, we kindly request inclusion in the February meeting. We believe the proposed improvements will not only enhance the property but also contribute positively to the neighborhood's overall appearance. We are confident that these changes will be well-received by tenants and neighbors alike.

Thank you for your time and consideration. Should you require any additional information or documentation, please do not hesitate to contact me directly at 603.303.9542.

I look forward to your favorable response and the opportunity to present this application at the upcoming meeting.

Sincerely,



Kristine LaPorte, Trustee  
Brown Family Investment Trust  
490 Sagamore Road  
Rye, NH. 03870











Update Location



Enter your Postal/Zip Code to provide the most accurate product availability and information.

ENTER POSTAL/ZIP CODE

# Color: ARBOR BLEND



← 1 of 2 →



Arbor Blend

← 2 of 2 →

Enter location

Enter your Postal/Zip Code to provide the most accurate product availability and information.



ENTER POSTAL ZIP CODE

Color: Natural clay



← 1 of 2 →

Screen capture of a perfect color. Shown. Colors are represented by the monitor or display device.

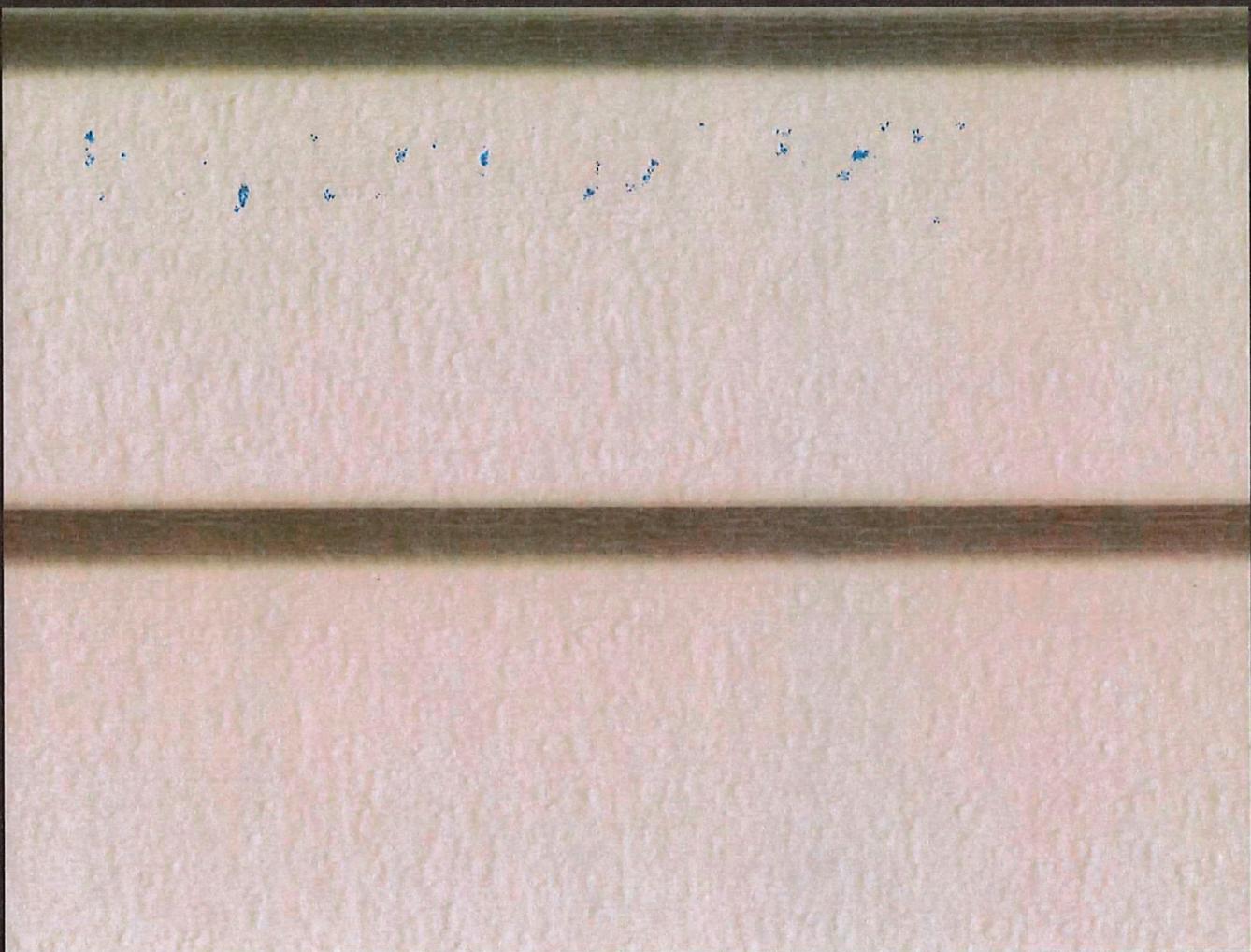


## Update Location

Enter your Postal/Zip Code to provide the most accurate product availability and information.



ENTER POSTAL/ZIP CODE



Natural Clay

← 2 of 2 →

Screen settings may affect colors shown. Contact a Gwinnett contractor or distributor for a product sample.



as High St  
Old-00-09

Historic District

## Methuen

09/09/2024

2:54:59PM

### Abutters List

Filter Used: DataProperty.AccountNumber in (27780,27782,27781,27692,27691,27678,27747,27779,27748,27778,27693,27679)

124 SEP 3 2024

Certified Abutter's List

Assessor's Office

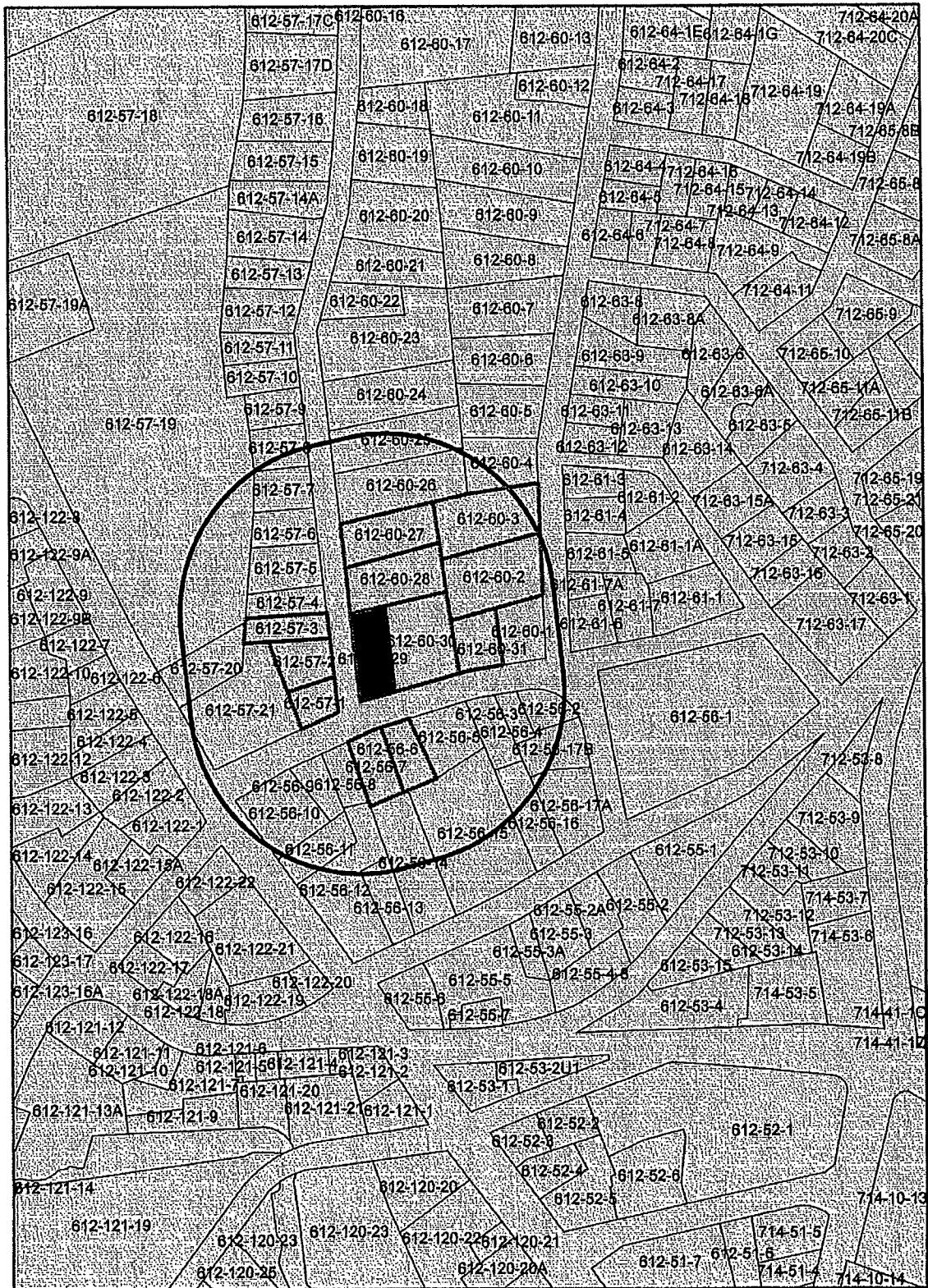
Amelia Johnson

**Subject Parcel ID:**

**Subject Property Location:**

ParcelID	Location	Owner	Co-Owner	Mailing Address	City	State	Zip
612-56-6	25 25 1/2 HIGH ST	CAMPBELL DONALD R		25 HIGH ST	METHUEN	MA	01844
612-56-7	23 HIGH ST	VAZQUEZ DAVID		23 HIGH ST	METHUEN	MA	01844-3115
612-57-1	22 HIGH ST	CORMIER BRUCE A	AUDET LORIANN M	22 HIGH ST	METHUEN	MA	01844-6820
612-57-2	2 2 1/2 GAGE ST	PEREZ SARA M VALVERDE		2 GAGE ST	METHUEN	MA	01844-3102
612-57-3	4 GAGE ST	ELAISSAOUI MOUNIR		4 GAGE ST	METHUEN	MA	01844
612-60-2	6 STEVENS ST	VELIZ BRUCE L	ORELLANA KIMBERLY	6 STEVENS ST	METHUEN	MA	01844-3158
612-60-27	9 GAGE ST	BUN KEVIN	BUN JESSICA	9 GAGE ST	METHUEN	MA	01844
612-60-28	5 7 GAGE ST	ITURRONDO VIOLETA RLE	FANJOY SAHAMARIE TR	5-7 GAGE ST	METHUEN	MA	01844
612-60-29	26 HIGH ST	LAPORTE KRISTINE L TR	BROWN FAMILY INVESTM	490 SAGAMORE RD	RYE	NH	03870-2027
612-60-3	8 STEVENS ST	ACEVEDO HAYES LAUREN	ACEVEDO ROBERTO C	8 STEVENS ST	METHUEN	MA	01844
612-60-30	30 HIGH ST	FORTI MATTHEW C		11 TREMONT ST	HAVERHILL	MA	01832
612-60-31	32 HIGH ST	BAUCHMAN CLIFFORD R JR TR	BAUCHMAN FRANCINE M T	32 HIGH ST	METHUEN	MA	01844-3147

26 25 1/2 HIGH ST	612-56-6	30 HIGH ST	612-60-30
	LUC: 105		LUC: 104
CAMPBELL DONALD R		FORTI MATTHEW C	
25 HIGH ST		11 TREMONT ST	
METHUEN, MA 01844		HAVERHILL, MA 01832	
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23 HIGH ST	612-56-7	32 HIGH ST	612-60-31
	LUC: 105		LUC: 104
VAZQUEZ DAVID		BAUCHMAN CLIFFORD R JR TR	
VAZQUEZ GRISelda		BAUCHMAN FRANCINE M TR	
23 HIGH ST		32 HIGH ST	
METHUEN, MA 01844-3116		METHUEN, MA 01844-3147	
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22 HIGH ST	612-57-1		
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VELIZ BRUCE L			
ORELLANA KIMBERLY			
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5 7 GAGE ST	612-60-28		
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ITURRONDON VIOLETA RLE			
FANJOY SAHAMARIE TR			
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BROWN FAMILY INVESTMENT TRUST			
490 SAGAMORE RD			
RYE, NH 03870-2027			
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8 STEVENS ST	612-60-3		
	LUC: 105		
ACEVEDO HAYES LAUREN			
ACEVEDO ROBERTO C			
8 STEVENS ST			
METHUEN, MA 01844			





*"The Right Direction For Quality Siding"*

Jerry Gravlin 603-235-1290 [jerry@compassroseroofing.com](mailto:jerry@compassroseroofing.com)

To: Krissy LaPorte	Home Phone:	Date: 04/20/23
Street: 26 High Street	Cell/ Work Phone: 603-303-9542	By: Jerry Gravlin
City State: Methuen, Ma.	Job Address (email): <a href="mailto:krissylaporte@kw.com">krissylaporte@kw.com</a>	

We propose to furnish all labor, materials, dumpster & disposal in accordance with specifications outlined below:  
Strip existing (2 layer) of siding down to the sheathing on entire house.

Install 1/2 inch CDX plywood at \$96 a sheet (If needed).

Install a high Quality vapor barrier to entire wall surface and seal seems with vapor tape.

Install starter Strip at base of foundation to ensure level runs of siding.

Install color coordinated vinyl outside corner post where applicable.

Install new color coordinated j-channel to all window, door, and utility boxes on entire house.

Install. Double 4 clapboard siding on entire house color to be determined.

Install white metal wrap with .024 gauge aluminum on all fascia board, rake board, and exterior window trim on entire house.

Replace all outside electrical boxes and water spickets with color coordinated trim cases.

Remove all debris and magnetize property to clear of all nails.

For the sum of: (\$40,560.00) Includes all labor, materials, dumpster disposal, excluding additional costs noted. (CertainTeed Monogram .046 Double 4 clapboard). This proposal is for the entire house.

**If the customer decides to install Foam Fluted outside corners on the house, there will be an additional cost of (\$782).**

**If the customer decides to install Polar Fanfold insulation on just the house, there will be an additional cost of (\$2,652).**

**If the customer decides to replace any deteriorated wood with primed pine boards, there will be an additional cost of (\$15) per linear foot.**

Deteriorated wood and wall abutment flashing: No charge has been made for replacing fascia board, rake board or new wall abutment flashing (if needed). If either case arises, an additional cost will be applied and noted in "Special Instructions".

**Other:**

Acceptance of proposal. The above prices, specifications and conditions are satisfactory and are hereby accepted. You have authorized Compass Rose Roofing LLC to do the work as specified. Payment will be made as outlined above.

01/11/2024

Date of Acceptance

Compass Rose Roofing LLC Authorized Signature

*Krissy LePorte*

Customer Signature

dotloop verified  
01/11/24 9:32 AM EST  
OW1Q-WDHZ-ZSPK-NN8Q

COLOR SELECTION: SAVANAH WICKER



	<b>CITY OF METHUEN BUILDING PERMIT</b> Permit # BLDG-24-144  ( MUST BE POSTED ON A LOCATION VISIBLE FROM THE STREET ) <small>Rev. February 14, 2024</small> <b>PERMISSION IS HEREBY GRANTED TO:</b>	
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Contractor:	Jeremy Gravlin Compass Rose Roofing	CSL License:	CS-109085
Owner:	LAPORTE KRISTINE L TR BROWN FAMILY INVESTMENT TRUST	HIC:	210913
Applicant:	Jeremy Gravlin	Parcel Number:	612-60-29
JOB SITE:	26 HIGH ST	Zoning District:	
ISSUED ON:	February 14, 2024	Permit Fee:	\$537.55

TO PERFORM THE FOLLOWING WORK:	Windows / Sliding / Door (or combination): Remove siding, install house wrap and new vinyl siding.. comply all codes. Electrical permit required. Overhead powerlines in the Work area need to be covered by the utility company.
PERMIT CONDITIONS:	

Issued on the authority of the City of Methuen Building Commissioner, subject to the provisions of the Commonwealth of Massachusetts statutes, and the ordinances of the City of Methuen, MA.  
**THIS PERMIT MAY BE REVOKED BY THE CITY OF METHUEN UPON VIOLATION OF ANY OF ITS RULES AND REGULATIONS.**  
 Pursuant to 780 CMR 105.5, this permit shall expire if: 1) work does not commence within 180 days of February 14, 2024 or if work is suspended or abandoned for a period of 180 days or more. An extension may be requested, in writing, if one of the above apply. Homeowners pulling their own permits, or contracting with unregistered contractors, do not have access to the arbitration program or guaranty fund, pursuant to MGL c. 142A.



Foundation / As built plan	Sonotubes	Electrical - Rough	Plumbing Rough
Gas Rough	Sprinkler / Smoke / CO Rough	Framing / Fire stopping	Insulation
Electrical - Final	Plumbing Final	Gas - Final	Sprinkler / Smoke / CO Final
Woodstove / Fireplace	Other	Final Building Inspection	Certificate of Occupancy

**Call the Building Department between 8AM-10AM to schedule inspections.**

**Call on the date you want the inspection. (978) 983-8625**