

CITY OF METHUEN
Department of Health, Human Services, and Inspections
Inspections Division Fees*

BUILDING PERMITS

- Minimum fee \$50.00
- New construction, additions, alterations, swimming pools, demolition moving structure, mechanical (HVAC), chimney, fireplace, and pellet stove \$13.00 per \$1,000 stated construction value
- Signs (other than temporary construction signs) \$13.00 per \$1,000 stated construction value
- Sheet metal permit \$50.00
- Wood stove \$50.00 each
- Temporary tent (<180 days on site) \$50.00 each
- Temporary trailer \$100.00 each
- Fences (commercial and residential) \$50.00 each

ZONING-RELATED

- Fence Waiver \$50.00 plus the cost of advertising
- Zoning Clearance for New Business \$25.00 per Business Certificate application
- Residential Variance or Special Permit \$150.00 each plus the cost of advertising
- Commercial Variance or Special Permit \$250.00 each plus the cost of advertising
- Zoning Determination Affidavit \$25.00 each application

ENFORCEMENT-RELATED

- Reinspection fee \$50.00 each reinspection
- Work performed without a permit 300% of the Building Permit Fee
- Release of Stop Work Order \$100.00 each

ADMINISTRATIVE

- Certificate of Occupancy – Residential \$50.00 per residential unit
- Certificate of Occupancy – Commercial \$100.00 per commercial unit
- Periodic 110 Inspections \$100.00 per unit
- Building Permit renewal \$30.00 per six-month extension (limit of 2)
- Duplicate Building Permit \$25.00 each
- Copies of Certified Plot Plans (if available) \$5.00 each
- Paper application fee \$30.00 per application
- Off-hours inspection (not called by MPD or MFD for emergency) \$200.00 per four (4) hour block

*Approved by Methuen City Council on August 1, 2022.