



# City of Methuen, Massachusetts

## Office of the City Clerk

The Searles Building, 41 Pleasant Street  
Methuen, Massachusetts 01844  
Telephone (978) 983-8515 Fax (978) 983-8974  
Website: [www.ci.methuen.ma.us](http://www.ci.methuen.ma.us)

Neil P. Perry  
Mayor

John J. Wilson Jr., Esq.  
City Clerk

## **DOG LICENSING INSTRUCTIONS**

**All licenses run on annual basis from APRIL 1 – MARCH 31**

### **Registering your dog for the first time**

Please contact the City Clerk's Office at (978) 983-8515 for instructions to register your dog for the first time. Note that when you register your dog for the first time, regardless of the date, you must pay the full annual fee. Thereafter, your dog's license must be renewed by April 1 every year.

### **Renewing your dog's annual license**

If you provided an email address when you previously registered your dog, you will receive an email notice with a link to renew prior to April 1. For dog owners who have not provided an email address, notices will be sent via US mail.

If you have any questions, please call the City Clerk's office at (978) 983-8515.

Thank you.

*Rev. Mar 27, 2020*